

**EMPLOYMENT OPPORTUNITY ANNOUNCEMENT**

Central Office Division: Right of Way

This position is open to: General Public

**Working Title: ROW Agent - Appraiser**

**Role Title: Land Acquisition and Property Management Agent II**

**Position Number: 20398**

**Work Location: Salem**

**Pay Band: 4**

**Job Type:**  Full-time  Part-time  Temporary  Hourly/Wage

**Hiring Salary Range: \$31,352 - \$60,000** (*Salary negotiable based on training and experience*)

**Closing Date: December 20, 2011**

**EEO Code: A**

RMS Job Posting Number:

**Job Description:** The Virginia Department of Transportation (VDOT) Southwest Region - Right of Way & Utilities Division is seeking a ROW Appraiser Specialist to research, coordinate and prepare real property appraisal of proposed ROW Acquisitions as assigned. Responsible for the timely completion of assignments in an effort to accomplish project milestones and meet advertisement schedules. Completes appraisal assignments and other appraisal related duties such as scoping and estimates. Participates as a team member with other preliminary engineering disciplines. Makes independent decisions based on analysis of information and reviews work products to ensure the quality and accuracy of assigned projects. Qualified candidates would have the option of being based in Salem or Bristol district.

**Minimum Qualifications:** Working knowledge of real estate appraisal practices and principles. Ability to timely complete assignments to accomplish project milestones and meet advertisement schedules. Knowledge of partial acquisitions and VDOT appraisal requirements is a plus. Ability to participate as a team member with other preliminary engineering disciplines. This position will primarily cover the Southwest Region which consists of the Salem, Bristol and Staunton Districts and travel is required throughout the Region as well as occasionally to other areas of the State. Valid driver's license is required.

**Preferred Qualifications:** College graduate with related courses and /or education, experience and training. Certified General or Certified Residential Appraisal License is preferred.

**Special Requirements:** This position requires a fingerprint based criminal history background check. This position requires a DMV record check.

**Special Instructions to Applicants:** Telecommuting may be available at the discretion of management approval.

**Notice:** VDOT will record information from each new employee's Form I-9 (Employment Eligibility Verification) into the Federal E-Verify system to confirm identity and work authorization.

In addition to a rewarding work experience, VDOT offers core benefits including competitive health and life insurance programs, pre-tax spending accounts, and leave programs. Employees participate in a State Retirement Plan; a tax-deferred Retirement Savings Plan with employer-matching provision also available. Also, the State funds a Short and Long Term Disability Program. Miscellaneous benefits include paid holidays, training and tuition assistance programs, wellness programs, etc. On-line application required. For benefits information or to apply on-line, visit <http://www.VDOT.jobs>. For additional assistance contact the Human Resources Office at: (804) 786-5011 or the VA Relay Center: 1-800-838-1120.

Equal Opportunity Employer

May 6, 2008